



**SALT LAKE CITY**  
**SCHOOL DISTRICT**  
*Your Best Choice*

*Sent via electronic mail only*

February 24, 2014

J. Michael Clara  
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Salt Lake City, Utah  
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Re: GRAMA Request to Salt Lake City School District Dated 2/14/14

Dear Board Member Clara:

I am writing in response to your GRAMA request for all Salt Lake City School District records “in reference to Student Lunch Accounting System RFP#M1383-LS.” Based on the number and size of the documents that were responsive to your request, it was not feasible to provide you with attachments or hard copies of the documents. Accordingly, the main e-mail that included this letter as an attachment has numerous links embedded within it which will take you directly to the responsive documents.

As I have done in my prior responses to your GRAMA requests, you have been provided with both public and protected information. Obviously as a board member you are entitled to view documents not available to the general public, but all protected information that is being provided to you as a board member must be kept and maintained in a confidential manner.

By way of clarification, the District has not disclosed to the public Horizon Software International’s (“Horizon”) Data Setup Guide or Sales Resource Guide. Those two documents have been classified as protected based on Horizon’s approved “Claim of Business Confidentiality.” Horizon’s claim of business confidentiality is based upon the fact that the information within these documents contains either:

- (a) Trade secrets; or
- (b) Commercial information or non-individual finance information which if disclosed could reasonably be expected to result in unfair competitive injury to Horizon, and Horizon has a greater interest in prohibiting access than the public in obtaining the access.

Utah Code Ann. §63G-2-305(1), (2). Insofar as Horizon submitted the appropriate documentation to receive this classification in February, 2013, and its claim was approved, these documents need to retain their protected classification and may not be disclosed to the public.

**KRISTINA L. KINDL**  
Director, Policy and Legal Services  
Superintendent's Office

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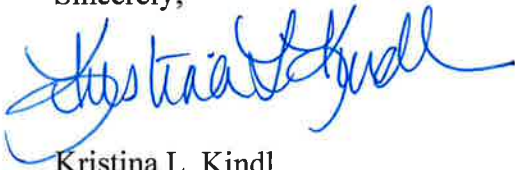
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The portions of the public documents that have been redacted are exempt from disclosure to the public pursuant to: Utah Code Ann. §63G-2-305(1), (2), due to an approved claim of business confidentiality; and/or Utah Code Ann. §63G-2-305(6), which protects information that would impair governmental procurement proceedings. Again, this protected information needs to remain confidential and not be disclosed to the public.

As I am sure you are aware, pursuant to District Policy C7, Records Management, and its corresponding administrative procedures, you have a right to appeal this decision to the Salt Lake City School District Board of Education. Any such appeal must be filed within thirty (30) days from the date of this letter. An appeal must be initiated by filing a Notice of Appeal with the Board of Education, and include the appellant's name, mailing address, daytime telephone number and the requested relief. Additional information such as a statement of facts, the basis for appeal, and any supporting legal authority may also be included in your appeal.

Please contact me if you have any questions regarding this response or the information provided in the links.

Sincerely,



Kristina L. Kindl  
Director, Policy & Legal Services  
Salt Lake City School District

cc: Salt Lake City School District Board Members  
McKell Withers, Superintendent